

Attachment C – Stages for Driver Education Instructor Preparation Program

(for all phases of instructor training)

Introduction

This document, which was developed by the Association of National Stakeholders in Traffic Safety Education (ANSTSE) – Teacher Training Working Group (TTWG) outlines the stages essential for States and/or programs to successfully train driver education instructors to deliver all segments of the driver education program that meet the Novice Teen Driver Education and Training Administrative Standards (NTDETAS). Each Stage is a critical component within the “System.” Altering or omitting a Stage within the “System” will drastically affect the quality of driver education instructors trained. Many of the Stages require course development by the State or program. ANSTSE has developed training resources to assist in conducting Stage III: The Teaching Task (see Attachment D). See NTDETAS Section 3 Instructor Qualifications for specific Instructor Qualification Standards.

Required Stages for Qualifications

Classroom Only Instructors	BTW Only Instructors
i. Stage I	i. Stage I
ii. Stage II	ii. Stage II
iii. Stage III Parts I and II	iii. Stage III Parts I and III
iv. Stage IV (optional but recommended)	iv. Stage IV (optional but recommended)
v. Stage V	v. Stage V
Both Classroom and BTW Instructor	
All Stages are required except for Stage IV which is optional but recommended.	

The Five-Stages for training driver education instructors are:

I. Pre-Screening and Entry Assessments

Purpose: Conducted to determine if the instructor candidate has a minimum level of knowledge and skills to enter the Instructor Preparation Program. The Entry Assessments are a prerequisite to Stage II: Foundations of Novice Driver Education (The Driving Task) (the entry assessments may be conducted following Stage II).

- a. Conduct pre-screening of the instructor candidate to determine if they are a good candidate for entering the instructor preparation program.
- b. Entry-driving assessment of the instructor candidate
 - i. Pre-screening tool
 - ii. Debriefing
- c. Entry-knowledge assessment of the instructor candidate
 - i. Pre-screening tool
 - ii. Debriefing

Estimated Time: 1 hour to administer the knowledge assessment to all instructor candidates and up to 1 hour per candidate to administer the driving assessment.

II. Foundations of Novice Driver Education (The Driving Task – formalized foundations class)

Purpose: Provided the instructor candidate has passed the Entry Assessments in Stage I, the State or program shall deliver the state approved driver education curricula in a formalized foundation class, established by the State or program, covering the entire driver education program classroom and BTW course content with instructor candidates. The State or program should utilize the standards established in the NTDETAS Section 3 Instructor Qualifications.

- a. The state’s driver education program [approved driver education curricula]
 - i. Covers A-Z of the driving task [approved driver education curricula]
 - ii. All phases of instruction (e.g., classroom and BTW)
 - iii. Meets ADTSEA and/or DSAA Content Standards identified in the NTDETAS.
- b. Formal course of instruction
 - i. classroom
 - ii. BTW
 - iii. online
 - iv. hybrid
- c. Delivery Method – meets Section 3 Instructor Qualifications and use an approved driver education curriculum.
 - i. Additional requirements set by the state agency.
- d. Critical Content of the Curriculum – Each candidate should practice the critical content/skills during on-street activities.

Estimated Time: Determined by the length of the driver education curriculum for both classroom and BTW.

III. The Teaching Task / Teaching and Learning Theories (formalized foundations class)

Purpose: Provided the instructor candidate has successfully completed Stage II: Foundations for Novice Driver Education (required) the State or program shall deliver the course content for The Teaching Task / Teaching and Learning Theories utilizing the standards established in the NTDETAS Section 3 Instructor Qualifications.

This stage is designed to provide the necessary knowledge and skills for delivering classroom and behind-the-wheel instruction. Instructor candidates must be able to effectively deliver the course content covered in Stage II: Foundations of Novice Driver Education (The Driving Task) [approved driver education curricula].

The State or program is encouraged to utilize the Teaching Task / Teaching and Learning Theories training materials developed by ANSTSE as identified in the NTDETAS (see Attachment D – ANSTSE Table of Contents of the Model Training Materials for the Teaching Task).

- a. The ANSTSE NTDETAS Driver Education Teaching Task Model Training Materials includes the following components:
 - i. Part I – Fundamental Concepts of Teaching and Learning
 - ii. Part II – Teaching and Learning Theories for Classroom
 - iii. Part III – Teaching and Learning Theories for BTW

- b. Formal course of instruction covering Instructional Theories (classroom and BTW)
 - iv. classroom
 - v. online
 - vi. hybrid
- c. Delivery Method –Section 3 Instructor Qualifications and ANSTSE developed Model Curriculum.
 - vii. Times within the model lesson plans are suggested minimums.
 - viii. Additional requirements set by the state agency / approved provider.
- d. Practice Teaching – Instructor candidates must successfully delivery a series of driver education classroom and BTW peer teaching assignments, from the State approved curricula.
 - i. Classroom peer teaching
 - ii. BTW peer teaching
 - iii. Classroom teen teaching (optional but highly recommended)
 - iv. BTW teen teaching (optional but highly recommended)
- e. Comprehensive knowledge test(s) for successful completion of the teaching and learning theories course of instruction.

Estimated Time for Stage III:

Part I – 14 hours instruction time

Part II – 21 hours instruction time

Part III – 35 hours instruction time

IV. Student Teaching Practicum or teaching with an experienced mentor (optional but highly recommended)

Purpose: This stage involves student teaching or teaching with an experienced mentor; and an evaluation of the instructor candidate in real-world classroom and BTW instruction.

- a. All phases of instruction
- b. Additional requirements set by the state agency / approved provider.

Estimated Time: Determined by the student teaching program.

V. Exit Assessments for successful completion of the instructor preparation program

Purpose: The Exit Assessments are conducted upon successful completion of Stages I-IV to determine if the instructor candidate has the required level of knowledge and skills to teach the state approved driver education curricula. The Exit Assessments are required to determine if the instructor candidate has met the requirements for instructor qualification.

- a. Exit in-vehicle teaching skills assessment of the instructor candidate
 - i. Debriefing
- b. Exit advanced knowledge assessment of the instructor candidate
 - i. Debriefing

Estimated Time: 1 hour to administer the knowledge assessment to all instructor candidates and up to 1 hour per candidate to administer the driving assessment.

Summary of Estimated Instructional Time

Stage	Estimated Instructional Time (hours)
Stage I – Entry Assessments	Assessment time determined by the State/Program and number of instructor candidates
Stage II – Foundations of Novice Driver Education (The Driving Task/Formalized Foundations Class)	35 (inclusive of 6 hours of BTW)
Stage III – The Teaching Task	
Part I – Fundamental Concepts	14
Part II – Classroom	21
Part III – BTW	35
Stage IV – Student Practicum	Student Teaching Practicum time determined by the State/Program
Stage V – Exit Assessments	Assessment time determined by the State/Program and number of instructor candidates
Qualification Level	Estimated Instructional Time (hours)
Full Qualification – Both Classroom and BTW Instructor	105
BTW Instructor Only	84
Classroom Instructor Only	70

- Notes:
1. Total suggested instruction times are minimums.
 2. Instruction time does not include time to conduct entry and exit assessments and student teaching practicum.
 3. Instruction time is based on a 3:1 student trainer ratio for Parts II and III.
 4. States and programs are encouraged to require all three parts of the teaching task.