

## **Safe Driver Checklist**

### ***Starting the Vehicle:***

- Adjusts mirrors and seat.
- Fastens safety belt.
- Knows where the operating controls are located.

### ***Moving Forward:***

- Signals.
- Looks in mirrors and over shoulder before pulling into traffic.
- Uses two hands on opposite sides of steering wheel.

### ***Stopping:***

- Checks traffic (sees and reacts to hazards).
- Stops behind crosswalk or limit line.
- Stops without using accelerator at the same time.

### ***Turns:***

- Slows for turns.
- Begins and ends turns in the correct lane.
- Yields right of way when necessary.
- Accepts legal right of way when safe.
- Sees and reacts to hazards.

### ***Backing:***

- Checks mirrors.
- Looks over right and left shoulder as appropriate.

### ***Changing Lanes:***

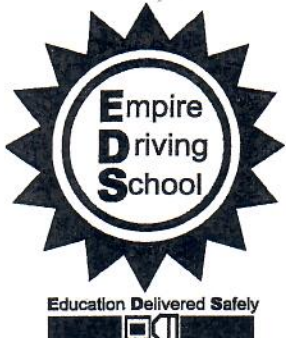
- Signals.
- Checks mirrors.
- Checks over correct shoulder to view blind spot.
- Changes lanes safely.
- Maintains speed.

### ***Driving On The Freeway:***

- Checks traffic flow.
- Times entry onto freeway.
- Checks mirrors and over shoulder before merging into traffic.
- Signals early and slows on exit ramp.
- Adjusts speed to road conditions.

### ***Defensive Driving Techniques:***

- Checks mirrors before braking.
- Checks cross streets before passing.
- Checks signal lights and signs.
- Keeps eyes “moving.”
- Keeps a “space cushion” around the car.
- Follows at a safe distance.



EmpireDrivingSchool.com

Owner/Operator: Genny Claxton

Instructors: Genny Claxton, Kaci Claxton-Large, Kristen Claxton

DMV Lic# E-4519 and M-0350

Mailing

P.O. Box 535

Colfax, CA. 95713

INFO@EMPIREDRIVINGSCHOOL.COM

Roseville Location

534 Vernon St #2

Roseville, CA. 95678

916-768-3446

Colfax Location

333 So Auburn St. #3

Colfax, CA. 95713

530-470-3446

<b>ENROLLMENT</b>	
STUDENT NAME _____	DOB _____
ADDRESS _____	
STUDENT PHONE _____	EMAIL _____ SCHOOL _____
PERMIT # _____	ISSUED _____ EXPIRED _____
PARENT NAME _____	PARENT PHONE _____

DRIVING SCHEDULE						NOTES
LESSON	DAY	DATE	TIME	INSTRUCTOR	CAR	
1						
2						
3						
4						
5						
6						

<b>NOTES</b>

<b>PAYMENT RECORD *NO REFUNDS OR TRANSFERS* THERE WILL BE A NO SHOW FEE* ST INITIALS</b>					
TOTAL PRICE: \$ _____			Referred by: _____		
LESSON	DAY	DATE	CHECK #/CASH/ CC	AMOUNT	NOTES
1					
2					
3					
4					
5					
6					



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DATE \_\_\_\_\_

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PERMIT # \_\_\_\_\_ ISSUED \_\_\_\_\_ EXPIRED \_\_\_\_\_

STUDENT PHONE \_\_\_\_\_ LESSON # 1 2 3 4 5 6 GAVE GOLD

ADJUST SEATS SEAT BELT ADJUST MIRRORS FOOT ON BRAKE  
START CAR TURN JUST TO START PLACE VEHICLE IN GEAR RELEASE PARKING BREAK

BLIND SPOTS QUICK GLANCES DON'T LOOK TOO FAR OR TOO LONG

**S.M.O.G.** (RULE FOR CHANGING LANES AND MERGING) SIGNAL MIRROR OVERSHOULDER GO  
EVERYTIME CHANGE LANES ANYWHERE  
IT IS A LANE CHANGE TO ENTER OR EXIT CURB OR FREEWAY, ALL RIGHT TURNS, ALL U-TURNS

HAND POSITION 9 + 3 OR 8 + 4 TWO HANDS MOVE HANDS ON WHEEL (SHUFFLE)

STEERING DON'T WIGGLE LOOK AHEAD AS FAR AS YOU CAN SEE

HIGH VISUAL HORIZON LOOK AHEAD AS FAR AS YOU CAN SEE LOOK UP 10-15 SECONDS AHEAD

SCANNING - LEFT CENTER RIGHT CENTER LEFT SCAN ALL INTERSECTIONS  
CHECK MIRRORS BEFORE BRAKING OR SLOWING EVERY 2-5 SECONDS

LANE POSITION  
MIDDLE OF YOUR LANE



URNS BRAKE IN COAST OR GAS OUT

LEFT  OR  (DEPENDS ON SIZE OF AREA TO COVER)

RIGHT  **S.M.O.G.** LOOK FOR BIKES MOVE INTO BIKE LANE

CONTROLLED INTERSECTIONS (ALL HAVE STOPS)

UNCONTROLLED INTERSECTIONS (ONE OR MORE DO NOT HAVE STOPS) INCH OUT IF BLINDED

LIMIT LINES FULL STOPS AT WHEN LINE FIRST DISAPPEARS

BRAKING/ DECELERATING GASSING/ ACCELERATING

CURBS **S.M.O.G.** PARK WITHIN 18" OF CURB

STRAIGHT LINE BACKING PARALLEL TO CURB FOR 30'  
**S.M.O.G.** / ALL OF 18" / CANCEL SIGNAL / REVERSE / CHECK MIRRORS / LOOK OVER R SHOULDER / BACK SLOWLY / **S.M.O.G.**

U-TURNS  (**S.M.O.G.**) 3-POINT TURNS  (**S.M.O.G.**) U-TURN "GONE BAD" (NEED MORE ROOM)

LANE CHANGES MAINTAIN SPEED **S.M.O.G.** (QUICK GLANCES)

TRAFFIC LIGHTS RIGHT ON RED ARROWS

FREEWAY PARKING

SPACE CUSHION - 3 SECOND RULE OR 1 CAR LENGTH FOR EVERY 10 MPH WHILE DRIVING.  
ALL STOPS - 1/2 TO 1 CAR LENGTH, STILL SEE TIRES ON GROUND.

OVERALL

